

NARCOTICS ANALYZER POLICY

803.1 PURPOSE AND SCOPE

The purpose of this policy is to set guidelines and requirements pertaining to the use of the TruNarc Handheld Analyzer, which is designed for trained Members to conduct a scan of narcotics to obtain clear and definitive results for identification.

803.2 POLICY

It is the policy of the Orange County Sheriff's Department to use the TruNarc Handheld Analyzer, hereafter referred to as the TruNarc Analyzer, to provide documentary evidence of chemical identifications. This handheld narcotics identification system analyzes most substances through sealed packaging and provides clear, definitive results. Members who have received department approved training on the use of the TruNarc Analyzer, shall be authorized to utilize this device to identify substances believed to be illicit drugs.

803.3 DEFINITIONS

Spectrum- A graphical representation of the wavelengths of light that a substance emits when it is stimulated by light energy.

Cutting Agents- A chemical or substance used to "cut" (dilute) an illicit drug with something less expensive than the drug itself.

Precursors- A substance produced primarily for use, or likely to be used, in the manufacturing of a controlled substance or narcotics.

803.4 PROCEDURES

Unauthorized use of the TruNarc Analyzer is prohibited.

- (a) Members shall attend and successfully complete training approved by the department on the use of the TruNarc Analyzer prior to utilizing the device.
- (b) Members shall not dismantle, tamper, or remove the TruNarc Analyzer from the designated assigned station without prior approval of the on-duty shift supervisor.
- (c) The TruNarc H-Kits (Ethanol Vials) shall not be utilized.

803.5 RESPONSIBILITIES

1. The TruNarc Administrator shall be designated by the Investigations Commander or designee and shall have oversight responsibilities of the device to include, but not limited to:
 - (a) Operation and user administration of software.

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- (b) Policy and procedures review and evaluation.
 - (c) System evaluation.
 - (d) Preparing, conducting and documenting training on the device.
 - (e) Coordinating the diagnosis and repair problems/malfunctions with the TruNarc Analyzer.
2. Members utilizing the TruNarc Analyzer shall be responsible for the following:
- (a) Ensuring the battery is fully charged and operating properly.
 - (b) Documenting the use and results of the TruNarc Analyzer in the narrative of the incident report.
 - (c) Members will immediately report any damage or malfunction of the TruNarc Analyzer to their immediate supervisor.
3. Safety:
- (a) Use laser safety glasses accompanying the device to avoid exposure to laser radiation within the 14- inch (35 cm) hazard zone. Use laser safety eyewear of an optical density (OD) greater than 3 at 785 nm.
 - (b) Do not operate the TruNarc Analyzer if the laser aperture is cracked. When the laser aperture is cracked, the instrument's laser beam is collimated rather than divergent, and the laser is no longer safe to operate under any circumstances. If the laser aperture is cracked, take the instrument out of service and contact an immediate supervisor.
 - (c) Do not point the instrument at the eyes of other people.
 - (d) Do not look at the laser aperture when the laser is on. Keep your eyes outside the laser's Hazard Zone, approximately 14 inches measured from the laser's aperture.
 - (e) Members will not utilize the TruNarc Analyzer to conduct scans of known or suspected explosive materials.
4. Operators of the TruNarc Analyzer:
- (a) Shall utilize all necessary personal protective equipment, such as eye protection, nitrile gloves, and N-95 mask, to ensure their safety while handling evidence.
 - (b) Shall utilize alcohol swabs to clean the TruNarc Analyzer's nose cone prior and after conducting a scan.
 - (c) Shall conduct a Self-Check of the TruNarc Analyzer prior to conducting a scan of materials to ensure the unit is working properly.
 - (d) Users will document all scans of the TruNarc Analyzer to include;
 - 1. Serial number
 - 2. Scan number
 - 3. TruNarc scan date and time

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4. Self-check
 5. Scan results
 6. Battery level (Fully Charged)
 7. Member's name
 8. Member's PIN number
 9. Agency report number
 10. Download scans
- (e) Members who obtain a positive result for the presence of drugs shall print TruNarc reports of the Self Check Scan and the scan noting the positive identification.
1. The printed TruNarc self-check and positive results shall be booked into evidence prior to the Member going off-duty unless otherwise approved by a supervisor.
 2. The Member shall attach the TruNarc report to the respective report within FBR. In the event FBR is offline, and a paper report will be generated, the TruNarc results should be printed and submitted to Records with the original paper report.
5. Repair Procedures
- (a) Members shall immediately report any problems with the TruNarc Analyzer to their immediate supervisor.
 - (b) Upon notification, the supervisor shall contact the TruNarc Administrator to take proper measures to correct the issue.