



# ORANGE COUNTY SHERIFF'S DEPARTMENT



## 800 MHz Countywide Coordinated Communications System (CCCS) Governance Committee

**CHAIR, Brian Wayt**, Executive Director, Sheriff-Coroner Department  
**Jill Ingram**, City Manager, City of Seal Beach  
**Jim Sadro**, City Manager, La Habra  
**David Ahern**, Executive Manager, OC Public Works  
**Damien Arrula**, City Manager, City of Placentia

**VICE-CHAIR, Maggie Le**, City Manager, City of Fountain Valley  
**Tom Kisela**, City Manager, City of Orange  
**KC Roestenberg**, Executive Manager, OCIT  
**Adam Hawley**, Chief of Police, City of Brea  
**Bill McQuaid**, Fire Chief, City of Fountain Valley

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**DATE:** January 22, 2025  
**TO:** 800 MHz CCCS Governance Committee Members  
**FROM:** Brian Wayt, Chair  
800 MHz CCCS Governance Committee  
**SUBJECT:** Next Meeting

Good afternoon.

The next 800 MHz CCCS Governance Committee meeting will be held on Wednesday, January 22, 2025, at 1:30 P.M. in the OCSD Technology Center, 1382 Bell Ave., Tustin, CA 92780

The agenda packet is included for your review prior to the meeting.

We look forward to meeting with you on January 22<sup>nd</sup> at 1:30 P.M.



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### AGENDA - 800 MHz CCCS Governance Committee

January 22, 2025 at 1:30pm

Orange County Sheriff's Technology Center - 1382 Bell Ave., Tustin, CA 92780

- I. Call to Order- Brian Wayt
- II. Approval of Minutes of July 24, 2024- Brian Wayt  

Recommended Action- Approve the minutes of the July 24, 2024, meeting
- III. Request to Identify New Vice-Chair of the Board – Brian Wayt  

Recommended Action- Identify and approve new Vice-Chair
- IV. Introduction of David Ahern as the appointed designee for OC Public Works  

Recommended Action – Receive and file
- V. Budget Presentation & 10-Year Capital Improvement Plan – Junko Chang  

Recommended Action – Approve FY 2025-26 Backbone Cost Sharing (Operations) Budget
- VI. FY 2025-26 Billing Rates – Junko Chang  

Recommended Action – Approve FY 2025-26 Billing Rates
- VII. Governance Committee Comments
- VIII. Public Comments

IX. Scheduling of Next Meeting - April 23, 2025

X. Close of Meeting



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### 800 MHz CCCS Governance Committee

January 22, 2025, Meeting

Agenda Item II – Approval of Meeting Minutes from the Meeting of July 24, 2024

#### RECOMMENDED ACTION:

Approve the meeting Minutes from the meeting of July 24, 2024

#### SUMMARY:

The Meeting Minutes from the 800 MHz Governance Committee Meeting of July 24, 2024, are to be reviewed and approved by the committee.

#### FINANCIAL IMPACT:

N/A

#### ATTACHMENTS:

Meeting Minutes



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### Minutes 800 MHz Countywide Coordinated Communications System (CCCS) Governance Committee Meeting July 24, 2024

#### Attendees:

##### Governance Committee Members in Attendance

Brian Wayt, Chair, Executive Director, Sheriff Coroner  
Maggie Le, Vice-Chair, City Manager, City of Fountain Valley  
Bill McQuaid, Fire Chief, City of Fountain Valley  
Kevin Onuma, P.E., Deputy Director, OC Public Works  
KC Roestenberg, Executive Manager, OCIT  
Tom Kisela, City Manager, City of Orange  
Jim Sadro, City Manager, La Habra

#### I. Call to Order

Brian Wayt called the meeting to order at 1:30pm.

#### II. Approval of Minutes of March 5, 2024

The minutes of the March 5, 2024 meeting were approved unanimously after correcting Agenda VI to read "Long Beach City Fire".

#### III. Technical Differences between Advanced System Keys and Encryption Keys

- OCIT Executive Manager requested further clarification as to the differences between encryption and system access, and how agencies are granted access to the 800 Mhz system.
- Both are required for system access (system keys are required to program a radio; encryption keys prevent illegal monitoring or access to system).
- End user agencies have different IUID ranges and radios cannot be programmed outside of a specific range. The keys are only good for 2 years. Once the key expires, it needs to be reprogrammed and each key has a unique serial number that is logged.

- All voice radios in Orange County for law and fire are encrypted.
- Tom Kisela advised that he could listen to Long Beach Fire radio traffic via an app on his phone. Director Dave Fontneau advised that they installed a device on the back end of their system that delays their radio traffic which allows for public access.
- KC Roestenberg expressed concerns regarding the management of the dongles/fobs that is needed to program the radios. Suggested having a policy in place between us and the third party that they are to notify OC Sheriff's in the event any fobs are lost.
- Bill McQuaid also expressed concerns regarding outside agencies using the fobs to program radios, as well as the 2-year duration of the fobs. He would like to see the time shortened for security reasons and inquired regarding over-the-air updates to limit access to the keys. Director Fontneau will have our engineering look at the duration to see if that time can be shortened.

IV. Increased Requests for Mutual Aid IUIDs and System Access

- Radios have gone from a single channel to multiple channels.
- The radio on an average law or fire employee is capable of over a thousand channels.
- In recent years, we've gone from purchasing 6 channel single band radios to 3000 channel digital trunc encrypted multi band radios.
- Cities are becoming increasingly technologically advanced with their radio use.
- Use of our system is only for active events. It is not for common/routine use.
- In our agreement with outside agencies, we require any affiliation to the Orange County system be made only if said agency is responding to an active mutual aid incident. The affiliation to our system is not for scanning purposes or to simply to monitor radio traffic.
- The OC Sheriff's will maintain control over the radios and if we are alerted that our system has been accessed for monitoring purposes, then we will inhibit the radios or delete the IUIDs.
- Opportunities for reciprocity are created for our users with other agencies.

V. Modify the CCCS SOP Document pursuant to Section 3.2 of the SOP

- Modification of the SOP Document to reflect the new address of the OC Sheriff's Technology Center.

Motion was approved unanimously.

VI. Mutual Aid IUIDs - Los Angeles County Fire Department

- Los Angeles County Fire Department has requested 7,800 IUIDs so that they can program certain Orange County talk groups into their radios. Every member of the LA Co Fire Department has been issued a portable radio and can be dispatched to any location. Therefore, all radios need to be programmed the same.
- The radios can be recalled at any time.

- The \$16,000 amount is for the purchase of mutual aid licenses from Motorola.

Motion approved unanimously.

VII. Billing of Ambulance Companies

- Item continued to next board meeting.

VIII. Governance Committee Comments

- Jim Sadro– Were we exposed to the Crowdstrike issue? Per Director Dave Fontneau, we utilize a different system for cyber security that was not impacted.
- KC Roestenberg– Shared that the LA County Courts were compromised; unrelated to the Crowdstrike issue. Emails from LA County Courts have been blocked and quarantined.

IX. Public Comments

None

X. Scheduling of Next Meeting

The next meeting will be Wednesday, October 23, 2024

XI. Close of Meeting

Meeting adjourned at 1:52pm.



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### 800 MHz CCCS Governance Committee

January 22, 2025 Meeting

Agenda Item III – Request to Identify New Vice-Chair of the Board

#### RECOMMENDED ACTION:

Identify and approve new Vice-Chair of the Board

#### SUMMARY:

The new Vice-Chair of the Board is to be identified and approved by the committee.

#### FINANCIAL IMPACT:

N/A

#### ATTACHMENTS:

N/A





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### 800 MHz CCCS Governance Committee

January 22, 2025 Meeting

Agenda Item IV – Introduction of David Ahern as the appointed designee for OC Public Works

#### RECOMMENDED ACTION:

Receive and file

#### SUMMARY:

Introduce David Ahern to the Committee as the appointed designee for OC Public Works.

#### FINANCIAL IMPACT:

N/A

#### ATTACHMENTS:

N/A



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### 800 MHz CCCS Governance Committee

January 22, 2025, Meeting

Agenda Item V – Budget Presentation & 10-Year Capital Improvement Plan

**RECOMMENDED ACTION:** Approved FY 2025-26 Backbone Cost Sharing (Operations) Budget

Receive and File

#### SUMMARY:

Actual operational expenses for FY 2023-24 were lower than the budget mainly due to repairing of equipment versus replacement. The forecast for FY 2024-25 operational expenses are expected to be lower than the budgeted amount primarily due to postponed equipment purchases to FY 2025-26. FY 2025-26 operational budget will be slightly lower than FY 2024-25 operational budget.

#### FINANCIAL IMPACT:

#### ATTACHMENTS:

- (1) 800MHz Backbone Cost Sharing: FY 2023-24 Reconciliation, FY 2024-25 Forecast, and FY 2025-26 Budget
- (2) 800MHz Backbone Cost Sharing: FY 2025-26 Cost Allocation based on Radio Counts
- (3) 800MHz Backbone Cost Sharing: 10-year Financial Plan

**OCSD Communications**  
**15L - 800 MHz CCCS - Backbone Cost Sharing (Operations)**  
**FY 2023-2024 through FY2025-2026**

	FY 2023-24				FY 2024-25				FY 2025-26				
	Reconciliation		Forecast		Forecast		Budget		Budget		Budget		
	FY 23-24	FY 23-24	FY 24-25	YTD	FY 24-25	FY 24-25	FY 25-26	FY 25-26	FY 25-26	FY 25-26	FY 25-26	FY 25-26	
Budget	Actuals	(Cost Savings)/ (Cost Overrun)	Var %	Jul-Nov	Budget	Forecast	(Cost Savings)/ (Cost Overrun)	Var %	Budget	Budget	Variance	Var %	
<b>SAL &amp; EMPLOY BENEFITS</b>													
0101 Regular Salaries	2,232,500	1,959,366	(273,134)	-12%	857,319	2,370,500	2,026,390	(344,110)	-15%	2,410,400	2,370,500	39,900	2%
0102 Extra Help	0	15,266	15,266	0%	19,824	0	46,857	46,857	0%	0	0	0	0%
0103 Overtime	124,400	302,035	177,635	143%	153,823	290,000	363,583	73,583	25%	308,000	290,000	18,000	6%
0104 Annual Leave Payouts	45,500	13,096	(32,404)	-71%	0	43,700	0	(43,700)	-100%	0	43,700	(43,700)	-3%
0105 Vac Payout	20,000	64,466	44,466	0%	37,567	30,000	88,643	58,643	0%	0	30,000	(30,000)	0%
0110 Performance Incent	0	0	0	0%	0	0	0	0	0%	0	0	0	0%
0111 Other Pay	95,200	104,462	9,262	10%	48,228	105,200	113,693	8,493	8%	125,200	105,200	20,000	19%
Salaries	2,532,000	2,449,619	(82,381)	-3%	1,162,228	2,888,700	2,623,853	(264,847)	-9%	2,888,700	2,888,700	0	0%
0200 Health Insurance	745,000	687,222	(57,778)	-8%	1,310,459	848,900	733,785	(114,115)	-14%	857,600	848,900	8,700	2%
0205 1.62% Retirement ER Contrib 401(A) Plan	15,400	8,942	(6,458)	-42%	4,328	20,300	10,230	(10,070)	-50%	20,300	20,300	(3,300)	-16%
0206 Retiree Medical	71,400	19,783	(51,617)	-72%	7,930	55,900	(37,157)	(70)	-35%	21,700	55,900	(34,200)	-61%
0207 Health Reimbursement Account	0	74,974	74,974	0%	15,012	0	35,482	35,482	0%	34,100	0	34,100	0%
0300 Union Subgrant	871,800	800,919	(70,881)	-8%	337,719	925,100	798,245	(126,855)	-130%	940,400	925,100	15,300	2%
0301 Life Insurance	0	0	0	0%	335	0	792	792	0%	1,200	0	1,200	0%
0305 Salary Continuance	324,000	283,265	(40,735)	-13%	126,565	309,200	299,154	(10,046)	-3%	900	309,200	51,500	17%
0308 Dental Insurance	2,600	1,550	(1,050)	-40%	311	5,300	735	(4,565)	-86%	2,400	5,300	(2,900)	-55%
0309 Life Insurance	200	148	(52)	-26%	55	200	130	(70)	-35%	200	200	0	0%
0310 A.D. & D.	100	37	(63)	-63%	14	100	32	(68)	-68%	100	100	0	0%
0319 Other Insurance	14,000	11,097	(2,903)	-21%	4,704	13,000	11,119	(1,881)	-14%	11,900	13,000	(1,100)	-8%
0300 Subtotal	340,900	296,804	(44,096)	-13%	132,313	327,800	312,740	(15,060)	-207%	377,400	327,800	49,600	15%
0352 Workers Comp	57,300	53,277	(4,023)	-7%	23,341	72,100	55,169	(16,931)	-23%	57,000	72,100	(15,100)	-21%
0401 Medicare	32,400	34,732	2,332	7%	15,781	34,400	37,325	2,925	9%	34,900	34,400	500	1%
0403 Optional Benefit Program	6,800	8,575	1,775	26%	656	8,100	1,551	(6,549)	-81%	9,400	8,100	1,300	16%
Subtotal	95,500	95,564	64	0%	39,788	114,600	94,044	(20,556)	-432%	107,300	114,600	(7,300)	-12%
<b>Subtotal Salaries &amp; Employee Benefits</b>	<b>3,826,800</b>	<b>3,652,975</b>	<b>(173,825)</b>	<b>-5%</b>	<b>1,626,602</b>	<b>4,206,900</b>	<b>3,844,695</b>	<b>(362,205)</b>	<b>-9%</b>	<b>4,305,200</b>	<b>4,206,900</b>	<b>98,300</b>	<b>2%</b>
<b>SERVICES &amp; SUPPLIES</b>													
9500 Agricultural	200	2	(198)	-100%	0	200	0	(200)	-100%	0	0	0	0%
9500 Clothing -Uniforms	122,600	93,557	(29,043)	-24%	29,989	115,700	111,977	(3,723)	-3%	99,200	115,700	(16,500)	-14%
1000 Communications	400	3,432,721	(3,432,321)	-858%	1,909,316	3,578,900	3,615,634	36,734	1%	200	1,200	(1,000)	0%
1300 Household	3,644,400	2,659,519	(984,881)	-27%	1,125,555	405,700	443,372	37,672	9%	3,506,800	3,578,900	(72,100)	-2%
1400 Maint - Equip	331,600	1,946	(329,654)	-100%	0	1,800	2,058	(258)	-14%	2,000	1,800	200	11%
1600 Memberships	3,000	21,731	18,731	624%	857	8,200	2,058	(6,142)	-75%	6,500	8,200	300	4%
1800 Conferences	96,000	129,373	33,373	35%	17,502	171,900	107,006	(64,894)	-38%	232,300	171,900	60,400	35%
1800 Profess/Specialized Services	1,500	790	(710)	-47%	6,952	1,400	16,684	15,284	1092%	4,100	1,400	2,700	193%
2100 Rents/Lease-Equipment	0	3,188	3,188	0%	0	0	0	0	0%	0	0	0	0%
2140 Rents/Lease-Software	0	2	2	0%	0	0	0	0	0%	0	0	0	0%
2143 ShortTerm Subscription-Based IT Arrangem.	52,900	43,758	(9,142)	-17%	18,814	52,900	52,900	0	0%	102,500	0	102,500	0%
2210 Rents/Lease-Structures	300	1,324	1,024	341%	0	300	0	(300)	-100%	1,500	300	1,200	400%
2300 Small Tools	8,900	7,332	(1,568)	-18%	1,199	15,200	2,678	(12,522)	-81%	13,100	15,200	(2,100)	-14%
2400 Spec Dept Exp	256,900	346,839	89,939	35%	96,303	298,700	298,327	(373)	0%	304,300	298,700	5,600	2%
2600 Transportation/Vehicle Fleet Pool	0	277	277	0%	0	0	0	0	0%	0	0	0	0%
2601 Private Auto Mileage	2,400	14,016	11,616	484%	1,937	1,900	4,648	3,148	210%	8,600	1,900	7,300	487%
2700 Travel	314,200	465,829	151,629	48%	203,909	653,900	653,900	0	0%	675,600	653,900	21,400	3%
2800 Utilities	0	0	0	0%	0	2,600	0	(2,600)	-100%	0	2,600	(2,600)	-100%
3252 Lease Equip - Debt Service Principal	0	0	0	0%	0	0	0	0	0%	0	0	0	0%
3255 Lease Land - Debt Service Principal	0	0	0	0%	0	0	0	0	0%	0	0	0	0%
3352 Lease Equip - Debt Service Int	0	0	0	0%	0	0	0	0	0%	0	0	0	0%
Subtotal S&S	4,836,700	4,922,496	(14,204)	-0%	2,402,433	5,335,300	5,399,381	(2,219)	0%	5,224,500	5,335,300	(110,800)	-2%
4000 Equipment	647,200	0	(647,200)	-100%	0	1,000,000	90,000	(910,000)	-91%	910,000	1,000,000	(90,000)	-9%
Subtotal Others	647,200	0	(647,200)	-100%	0	1,000,000	90,000	(910,000)	-91%	910,000	1,000,000	(90,000)	-9%
Total Budget	9,310,700	8,475,471	(835,229)	-9%	4,029,035	10,542,200	9,244,075	(1,274,425)	-12%	10,439,700	10,542,200	(102,500)	-1%
Equipment carryover to FY25-26										(910,000)		(910,000)	
Total Funding										9,529,700	10,542,200	(910,000)	-10%



CAPITAL PROJECT FUND FY 2024 - 25  
800 MHz CCCS - Partnership

Fund: 15L  
Budget Control: 15L  
800 MHz CCCS Partnership

	2024 - 25 Current Year	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget	2029 - 30 Budget	2030 - 31 Budget	2031 - 32 Budget	2032 - 33 Budget	2033 - 34 Budget	2034 - 35 Budget	Total
<b>Available Working Capital (Sustainability) Balance</b>	\$ 15,956,270	\$ 14,181,833	\$ 13,110,487	\$ 10,496,269	\$ 11,139,428	\$ 11,440,222	\$ 13,248,920	\$ 14,065,797	\$ 15,891,139	\$ 17,725,244	\$ 18,518,417	
<b>Revenues:</b>												
Contribution from the Partnership <sup>(a)</sup>	3,000,000	3,500,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	42,500,000
Operational Cost Offset	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(22,000,000)
Net Interest <sup>(b)</sup>	196,767	203,654	210,782	218,159	225,795	233,697	241,877	250,343	259,105	268,173	277,559	2,585,910
	1,196,767	1,703,654	2,210,782	2,218,159	2,225,795	2,233,697	2,241,877	2,250,343	2,259,105	2,268,173	2,277,559	23,085,910
<b>TOTAL ESTIMATED REVENUE</b>												23,085,910
<b>Capital Projects:</b>												
Budget Overrun in FY22-23	2,721,204	200,000	200,000	200,000	200,000							2,721,204
Site Security Upgrades (Cameras/Access Control) (\$20K per tower)			1,000,000	1,000,000	1,000,000		1,000,000			1,000,000		800,000
ASR Sites												4,000,000
Critical Connect		325,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	1,450,000
Tower Replacement (Sierra & Santiago)			1,250,000	1,350,000	1,350,000	1,350,000	1,350,000	1,350,000	1,350,000	1,350,000	1,350,000	2,600,000
Core Feature Upgrades	250,000	250,000	250,000	250,000	250,000	300,000	300,000	300,000	300,000	350,000	350,000	3,150,000
Conventional System Upgrades		2,000,000	2,000,000									4,000,000
<b>TOTAL ESTIMATED EXPENSES</b>	2,971,204	2,775,000	4,825,000	1,575,000	1,925,000	425,000	1,425,000	425,000	425,000	1,475,000	475,000	18,721,204
<b>NET (REVENUE LESS EXPENSES)</b>	(1,774,437)	(1,071,346)	(2,614,218)	643,159	300,795	1,808,697	816,877	1,825,343	1,834,105	793,173	1,802,559	4,364,706
<b>Available Working Capital (Sustainability)</b>	\$ 14,181,833	\$ 13,110,487	\$ 10,496,269	\$ 11,139,428	\$ 11,440,222	\$ 13,248,920	\$ 14,065,797	\$ 15,891,139	\$ 17,725,244	\$ 18,518,417	\$ 20,320,976	

Footnotes:  
(a) Annual fixed amount received from the Partnership for the Infrastructure and Sustainability contribution.  
(b) Per CEO, Orange County Investnebt Pool (OCIP) New Yield: 3.5%



# ORANGE COUNTY SHERIFF'S DEPARTMENT



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**Tom Kisela**, City Manager, City of Orange  
**KC Roestenberg**, Executive Manager, OCIT  
**Adam Hawley**, Chief of Police, City of Brea  
**Bill McQuaid**, Fire Chief, City of Fountain Valley

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### 800 MHz CCCS Governance Committee

January 22, 2025, Meeting

Agenda Item VI – FY 2025-26 Billing Rates

**RECOMMENDED ACTION:** Approve FY 2025-26 billing rates

Receive and File

**SUMMARY:**

Implement FY 2025-26 billing rates for 800Mhz radio maintenance and services provided by OC Sheriff's Technology Division effective July 1, 2025. The fees continue to be based on time and material model with four separate rates: installation, engineering services, technician services and site escorts.

**FINANCIAL IMPACT:**

**ATTACHMENTS:**

- (1) FY 2025-26 Technology Division Service Rates

**Orange County Sheriff Department  
Technology Division Service Rates  
FY 2025-26**

Rate Type	New FY 2025-26 Rates	FY 2023-24 Rates	Services
Install Rate	\$160	\$153	<ul style="list-style-type: none"> <li>• Installation</li> <li>• Equipment Removal</li> <li>• Decommissioning</li> </ul>
Engineering Rate	\$214	\$205	<ul style="list-style-type: none"> <li>• Template Development</li> <li>• BDA's (bi-directional amplifiers)</li> <li>• Design</li> <li>• Site Walks</li> <li>• Project Request</li> <li>• FCC/Frequency Monitoring</li> </ul>
Tech Rate	\$185	\$178	<ul style="list-style-type: none"> <li>• Repairs</li> <li>• Programming</li> <li>• Troubleshooting</li> <li>• Parts Acquisition</li> <li>• Accessory Advisement</li> </ul>
Escort Rate	\$184	\$177	<ul style="list-style-type: none"> <li>• Site Access</li> </ul>