Topic	STC – Custodial Informants and Sources of Information Lesson Plan		
Class	SOI / CI Lesson Plan		
Instructor:	TBD		
Back-up Instructor:	TBD		
Time Allocated:	4 hours		
Number of Students:	20-24		
Classroom Set-Up:	Classroom: Computer, Projector		
Equipment Needed:	Computer and projector with PowerPoint capabilities (screen, wireless mouse, pointer). Erasable markers and white board.		
Handouts and	SOI / CI Policies and Procedures		
Material Needed:			
Testing:	N/A		

### **Instructional Objectives:**

**Course Purpose:** The purpose of this training is to provide law enforcement officers with the basic knowledge, skills, and ability to successfully differentiate between a Source of Information and Confidential Informant. Students should be able to identify the differences in documentation for information obtained in a custody setting vs. outside of a custody setting. Students will learn the specific requirements and procedures for handling Informants and Sources of Information which comply with Policy 608 and CCOM 2800.

**LEARNING NEED:** Participants should be introduced to their instructors, fellow classmates, and given an overview and brief history of why it is important to know Department Policy for Sources of Information and Informants. Inform students how to properly notify and document Source of Information or Informant contacts.

Time	Objective	Instructor Notes
20 Minutes	Instructor Background	Introduce instructors and students background and experience. Ask if anyone has experience documenting SOIs or Informants. How did they handle it?
15 Minutes	CIU History	Explain the history of CIU.  Explain liability and why it is so important to stay within policy when handling Sources of Information and Informants

Time		
15 Minutes	CCOM 2800 – Custody Intelligence Unit (CIU)	Discuss CIU's responsibilities and the proper documentation and managing informants and Sources of Information within OCSD jail facilities.  CIU will assist with all in-custody operations within the Custody Operations Command. Department members within the Custody Command shall defer to CIU in any circumstance involving the use of Informants and Sources of Information within OC Jail.  Discuss the importance of inter-divisional consultation and communication when it comes to Sources of Information or Informants.
10 Minute Break		
15 Minutes	The pros and cons of Sources of Information and Informants	Explain how Sources of Information and Informants have assisted law enforcement in different situations.
15 Minutes	Source of Information	<ol> <li>Provide the definition of Source of Information.</li> <li>Elaborate how it is different from Informant.</li> <li>What should be done if you receive an offer from an inmate to be a Source of Information?</li> </ol>
20 Minutes	Policy 608	<ol> <li>Explain purpose and scope of Policy.</li> <li>Define Informant and elaborate how it is different from Source of Information</li> <li>What should be done if you are contacted by a person offering to be an Informant.</li> </ol>
10 Minute Break		

25 Minutes	Policy 608 continued	<ol> <li>Use of Informants</li> <li>Define the different types of informants</li> <li>Informant consideration and benefits         <ul> <li>Discuss examples</li> </ul> </li> <li>Notification to prosecution team         <ul> <li>Brady v. Maryland</li> </ul> </li> <li>In-custody Informants- Sheriff approval required</li> </ol>
25 Minutes	Proper Documentation	<ol> <li>Documenting Sources of Information and Informants.</li> <li>Show students how to properly document Sources of Information and Informants.</li> <li>Discuss necessary steps of documentation, ex.         <ul> <li>Write internal memo addressed to CIU sergeant.</li> <li>Ensure Source of Information admonishment is read verbatim and incorporated in the report.</li> <li>Emphasize vigilance to avoid implying to inmate they will receive a benefit in exchange for information.</li> <li>Gather and include all associated reports.</li> </ul> </li> </ol>
10 Minute break		

5 minutes	Fifth Amendment	Define Fifth Amendment.     Fifth Amendment as it relates to Sources of Information and Informants.
5 minutes	Sixth Amendment	<ol> <li>Define Sixth Amendment.</li> <li>Sixth Amendment as it relates to Sources of Information and Informants.</li> </ol>
30 Minutes	Brady	<ol> <li>Define Brady v. Maryland</li> <li>Disclosing Potential Brady information to prosecution, understanding exculpatory and impeachment information.</li> <li>Policy 613.2</li> <li>Reviewing potential Brady Issues (exculpatory and credibility evidence)</li> <li>Notification of potential Brady information</li> <li>Potential Brady information in Professional staff members personnel Records (Pitchess motion inapplicable)</li> <li>Massiah Rule</li> </ol>

10 Minutes	Class Discussion	Open Forum for any questions