

# Incident Command System (ICS) and National Incident Management System (NIMS) Training

## 319.1 PURPOSE AND SCOPE

It is the policy of the Orange County Sheriff's Department to develop and maintain a robust incident management capability. In doing so, the Department is better prepared to deal with large planned events and major incidents that threaten lives, property and the natural environment in Orange County. Furthermore, the Department recognizes the obligations set forth by Homeland Security Presidential Directive (HSPD)-5, the California Emergency Services Act, Orange County Board of Supervisors Resolution 05-144, and the County Executive Officer's memo dated February 21, 2006 related to National Incident Management System (NIMS) implementation and compliance.

### 319.1.1 DEFINITIONS

The following are definitions of terms used in this section:

**Incident Command System (ICS):** A standardized approach to the command, control, and coordination of emergency response providing a common hierarchy within which responders from multiple agencies can be effective.

**Incident Management Team:** An established team of trained personnel activated to support field operations on major incidents.

**National Incident Management System (NIMS):** A standardized approach to incident management developed by the United States Department of Homeland Security based on the core concepts of the Incident Command System.

**Operational Area:** In the State of California, each county geographic area is designated as an Operational Area. An Operational Area is used by the county and the political subdivisions comprising the Operational Area for the coordination of emergency activities and to serve as a link in the system of communications and coordination between the state's Emergency Operations Centers and the operation centers of the political subdivisions comprising the Operational Area, as defined in Government Code sections 8559(b) and 8605. In the County of Orange, Operational Area emergency management responsibilities are delegated to the Director of the Emergency Management Division of the Sheriff's Department.

## 319.2 ROLES AND RESPONSIBILITIES

1. The Homeland Security Division shall be responsible for:
  - (a) Development, implementation and activation of Department Incident Management Teams.
2. The Training Division shall be responsible for:
  - (a) Coordinating Incident Command System, National Incident Management System and All-Hazards Incident Management Team training.

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- (b) Tracking all ICS and Incident Management Team training for all personnel as well as training required for Departmental NIMS compliance.
  - (c) Providing quarterly updated training rosters to the Homeland Security and Emergency Management Divisions to ensure team activation capability.
3. The Emergency Management Division shall be responsible for:
- (a) Support of multi-agency All-Hazards Incident Management Team development and coordination of Operational Area exercises.

### **319.3 NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) TRAINING**

In order to achieve and maintain compliance with the standards set forth by the National Incident Management System and other regulations identified above, Department Members are required to complete the training defined below within one year of hire OR within the probationary period of promotion. Online courses can be completed at the Federal Emergency Management Agency Emergency Management Institute Independent Study (IS) web site: <https://training.fema.gov/is/>.

#### **Required Training (All Department Personnel):**

- 1. ICS-100: Introduction to Incident Command System (online)
- 2. IS-700: National Incident Management System (NIMS): An Introduction (online)

#### **Required Training (Sergeant and above and field supervisors):**

- 1. ICS-200: ICS for Single Resources and Initial Action Incidents (online)
- 2. IS-800: National Response Framework, An Introduction (online)
- 3. ICS-300: Intermediate ICS for Expanding Incidents (in-person)
- 4. ICS-400: Advanced ICS (in-person)

### **319.4 INCIDENT MANAGEMENT TEAM TRAINING**

**Required Training (Lieutenants, Captains, Commanders and select personnel serving in specialized units with the potential to have incident management responsibilities in the field):**

- 1. O-305: All-Hazards Incident Management Team

#### **Required Training (Certain assignments as designated below):**

- 1. NIMS ICS All-Hazards Position-Specific Training
  - (a) Incident Commander - L 950
    - 1. Patrol Operations Command Commanders
    - 2. Investigations & Special Operations Command Commanders
    - 3. Mutual Aid Bureau Captain
    - 4. Police Services Chiefs
  - (b) Operations Section Chief - L 958

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1. Special Operations Division Captains and Sergeants
2. Investigations Division Captains and Sergeants
- (c) Planning Section Chief - L 962
  1. Professional Services Command Commanders and Captains
  2. Custody & Inmate Services Command Commanders, Captains and Lieutenants
- (d) Logistics Section Chief - L 967
  1. Mutual Aid Bureau Captain and Sergeants
  2. Inmate Services Division Administrative Manager
  3. Communications Division Administrative Manager
  4. Research and Development Division Administrative Manager
- (e) Finance/Administrative Section Chief - L 973
  1. Financial Administrative Managers